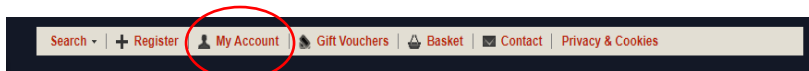


How to book Disabled and Companion Tickets Online

In order to access disabled and carer seats online, please ensure that you have completed our Access Requirement Register. This can be found on our website at www.belgrade.co.uk/your-visit/access-information/. Alternatively, please call us on 02476 553055 and a member of our Box Office team will be happy to talk you through the registration process.

- Visit www.belgrade.co.uk
- Before you begin your booking, you will need to log in to your account using the details provided on your application. You can do this by selecting the icon below:



- You will then be asked to enter your email address and password:

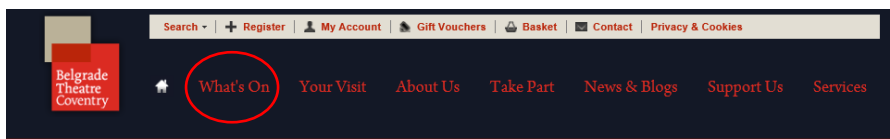
Login

We upgraded our Box Office system in July 2011. If you have not logged in since that date please click the "Forgotten Your Password" link and you will be emailed a new password immediately. We apologise for any inconvenience.

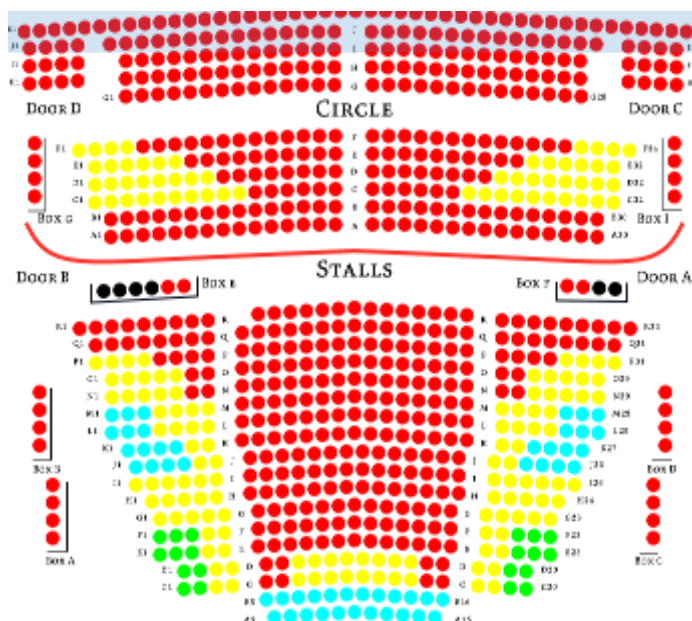
Email address: (required)

Password: (required)

- Once you have logged in to your account, you can then begin to start your booking by selecting the shows you would like to book for by clicking on WHAT'S ON.



- Having selected the performance, you will see a version of the seating plan below on your screen.



- Select the desired seats and click CONTINUE at the bottom of the screen
- The following page will then be displayed which will list the performance, date and time and also the seats that have been selected:

Joseph 2020 - Tue, 28 Jan 2020 19:30

Please select the type of tickets you would like.

[Change My Seats](#)

| Area | Seat | Type | Delete |
|--------|------|-----------------------|--------------------------|
| Stalls | 17 | Full Price - £32.00 ▼ | <input type="checkbox"/> |
| Stalls | 18 | Full Price - £32.00 ▼ | <input type="checkbox"/> |

[Continue](#)

- Using the drop down boxes, select DISABLED+ against one seat and CARER against the other seat.

Joseph 2020 - Tue, 28 Jan 2020 19:30

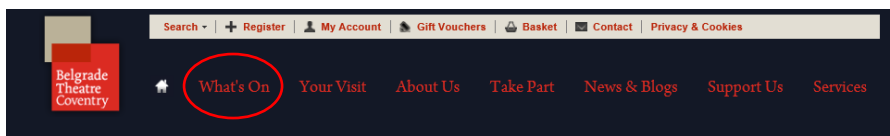
Please select the type of tickets you would like.

[Change My Seats](#)

| Area | Seat | Type | Delete |
|--------|------|-----------------------|--------------------------|
| Stalls | 17 | Disabled + - £32.00 ▼ | <input type="checkbox"/> |
| Stalls | 18 | Carer - £30.00 ▼ | <input type="checkbox"/> |

[Continue](#)

- If you wish to book for another performance, select the WHAT'S ON tab at the top of the screen:



- Follow the booking process shown above for any other further bookings
- Once you are ready to confirm your booking, select CONTINUE on the confirmation page:

Joseph 2020 - Tue, 28 Jan 2020 19:30

Please select the type of tickets you would like.

[Change My Seats](#)

| Area | Seat | Type | Delete |
|--------|------|-----------------------|--------------------------|
| Stalls | 17 | Disabled + - £32.00 ▼ | <input type="checkbox"/> |
| Stalls | 18 | Carer - £30.00 ▼ | <input type="checkbox"/> |

[Continue](#)

- The next page will ask you if you would like to add TicketPlan protection to your order.



TicketPlan Refund Protection is available for your booking. We recommend that you include this option. Your tickets are non refundable and this will protect you against cancellation resulting from accidents, unexpected illnesses or other unforeseen circumstances.

Full details are included in the TicketPlan terms and conditions. By adding it to your basket you are confirming that you have read and accepted these terms and conditions, which we advise you to retain.

TicketPlan Ticket Protection is an optional service administered by TicketPlan on behalf of the Belgrade Theatre. It is not an insurance policy.

Please note: TicketPlan must be purchased for all tickets in the transaction and cannot apply to individual tickets.

Please click ADD TO BASKET to apply

28 January 2020 00:00
 Ticket Protection £1.50

- Select ADD TO BASKET if you would like to add to your order. Alternatively, if you do not want to add this, select CONTINUE TO BASKET
- The page below will then be displayed:

Basket

| Item | Saving | Qty | Total |
|-------------------------------------------------------------------------------------------------------|--------|---------------------------------------------------------------------------|--------|
| Joseph 2020 19:30 Tuesday 28 January 2020 1 Disabled +, 1 Carer View details | £28.00 | 2 | £32.00 |
| | | <input type="button" value="Edit"/> <input type="button" value="Delete"/> | |

Grand Total: £32.00
Total Saving: £28.00

Please note, offers only apply to full price tickets. If you are booking for multiple shows, it may be cheaper to book at full price if the shows you have chosen are participating in the 20% off multi purchase offer.

Please note when booking a concession ticket you will be required to present proof of eligibility. For this reason some concessionary tickets are unable to be posted.

Click "EDIT" to change your seats.

Savings

Your tickets have been discounted as part of the offer

Access Registered

Enter a promotion code here if you have one

The free carer ticket has now been applied to your booking.

- Please check the details of your booking before selecting checkout. Once you are happy with your order, click CHECKOUT and you will then be taken to the payment screen.

***Please note that you are only able to book ONE Disabled+ and ONE carer ticket per performance**

If you experience any problems with your booking, please contact a member of the Box Office team:

Telephone: 02476 553055

Email: BoxOffice@belgrade.co.uk